

# CAREER OPPORTUNITY

AT&T  
PERFORMING  
ARTS  
CENTER

**TITLE:** SEASONAL OVER-HIRE TECHNICIAN

**Department:** Operations

**Reports to:** Technical Director

**Location:** Dallas Arts District

**Job Summary:**

Under direction of the Technical Director (TD), the Seasonal Over-hire technician will administer and maintain general technical and event services at the AT&T Performing Arts Center venues and ancillary spaces. In addition to performing the duties listed below, this position will support the overall daily operations of all the AT&T Performing Arts Center venues. This position is hourly part-time and will not exceed 25 - 30 hours per week. Shifts may vary with event needs and employee availability. Duties may be assigned or modified as needed.

This position is a detail-oriented, team player with excellent interpersonal skills that works seamlessly and efficiently with AT&T Performing Arts Center staff and with end users of the facilities. Essential skills include the ability to thrive in a fast-paced, ever-changing environment while maintaining a high level of professionalism. Must be self-starter and work autonomously using independent judgement.

**Responsibilities include (but are not limited to):**

- Work with TD, Production Management, Technical Managers, and the Events Department to achieve the desired technical results for a variety of events. This includes set up, testing, operating and strike of production equipment
- Work as show crews as needed
- Ensure that all Center or rental gear is accounted for before and after an event prior to loading on to vendor trucks
- Help with Center-wide projects in all departments
- Assist Managers to maintain and safeguard the equipment of the Center, as well as other technical assets
- Perform or arrange for maintenance and repair of equipment as needs arise
- Act as a House Technician on duty as required, supporting the use of the venues by visiting companies, rental clients, third party vendors and crew

- Assist all parties in interfacing with buildings and facility equipment in accordance with their contract, AT&T PAC policies and procedures and standard safety guidelines
- Routine and administrative responsibilities include: reporting to work as scheduled and reporting hours per event, attending production meetings when necessary, facility changeovers, completion of required reports and other documentation, reporting any unsafe working conditions or practices to management
- Perform other duties in varied areas as assigned.

### **Qualifications:**

Ideally requires two years experience in technical theatre. High school diploma.

- Well-rounded, hands-on technical experience in a variety of disciplines including lighting, audio, video, rigging and carpentry.
- Basic knowledge in maintenance, repair and troubleshooting of audio, video, lighting and rigging equipment.
- General knowledge of several aspects of live entertainment.
- Competence to learn proprietary control systems and mechanics of unique equipment.
- Ability to function as a technical operator in a dynamic, high pressure show environment.
- Skill in providing exceptional customer service including assessing customer needs, meeting quality standards for service and evaluation of customer satisfaction.
- Excellent communication skills between all areas of production, customers and the public.
- Ability to read, draw and interpret site diagrams, location maps, plots etc.
- Ability to operate personnel lifts.
- Capable of working at elevated heights, 90 feet and higher. Able to lift more than 50 pounds.
- Appropriate appearance and dress required at all times.
- Available to work frequent long and varied hours including weekends.

AT&T Performing Arts Center is an equal opportunity employer and is committed to the belief that each individual is entitled to equal employment opportunity.

**For immediate consideration, send cover letter, resume and salary requirements.**

**By Email:** careers@attpac.org  
**By Mail:** Human Resources  
 AT&T Performing Arts Center  
 700 North Pearl Street, Suite N1800  
 Dallas, TX 75201

## ABOUT THE AT&T PERFORMING ARTS CENTER

The AT&T Performing Arts Center is a nonprofit foundation that operates and programs a 10-acre campus comprised of three premier performance venues and a park in downtown Dallas. Audiences enjoy the best and most recent from Broadway and off-Broadway; the finest dance companies from across the globe co-presented with TITAS Presents; and top concerts, performers and cutting-edge speakers. Thousands of students explore and more deeply experience the arts through the Center's education program, Open Stages. The Center also offers free programming for audiences from every part of the community.

**The Center's mission** is to provide a public gathering place that strengthens community and fosters creativity through the presentation of performing arts and arts education programs. **The Center's culture** is to focus on the values that guide its people's actions. The Center's Core Values are to passionately pursue our mission by being:

**Achievement Focused** - Committed to the advancement and cultivation of the Performing Arts in Dallas

**Community Minded** – Actively fostering and participating in meaningful community interactions

**Customer Service Driven** – Dedicated to the service of internal and external constituents so that all want to return

**Flexible** – Willing to change to achieve results

The Center's five resident companies are among the city's leading arts institutions: Anita N. Martinez Ballet Folklórico, Dallas Black Dance Theatre, The Dallas Opera, Dallas Theater Center and Texas Ballet Theater.

Designed by internationally acclaimed architects, the Center's campus includes the Margot and Bill Winspear Opera House, Dee and Charles Wyly Theatre, Annette Strauss Square, and Elaine D. and Charles A. Sammons Park are some of the finest performance venues in the world.