

CAREER OPPORTUNITY

AT&T
PERFORMING
ARTS
CENTER

TITLE: LIGHTING MANAGER

Department: Operations

Reports to: Technical Director

Location: Dallas Arts District

Job Summary:

Under direction of the Technical Director (TD) and Assistant Technical director (ATD), the Lighting Manager will administer and maintain all professional lighting systems within all the AT&T Performing Arts Center venues and ancillary spaces. In addition to performing the duties listed below with regards to lighting, this position will support the overall daily operations of all the AT&T Performing Arts Center venues, as well as Center presented events off campus. General supervision of Technical Coordinators and IA Crew Heads is required. Standard cross-training in different disciplines and on all control systems center-wide, as well as leading training of operations staff, will be expected and required. This position is exempt and may require an excess of 40 hours when required by management. Duties may be assigned or modified as needed by the Technical Director, Assistant Technical Director, or Production Management.

This position is a detail-oriented, highly-organized team player with excellent interpersonal skills that works seamlessly and efficiently with AT&T Performing Arts Center staff and with end users of the facilities. Essential skills include the ability to thrive in a fast-paced, ever-changing environment while maintaining a high level of professionalism. Must be self-starter and work autonomously using independent judgement. A positive attitude towards position and the Center's Core Values is imperative.

Responsibilities include (but are not limited to):

- Work with TD, ATD, and others to achieve the desired lighting results for a variety of events
- Operate as Crew Lead for work calls, load ins, strikes, maintenance, etc as scheduled.
- Advance lighting capabilities and other details to producing tenants

- Assess needs and coordinate use of all Center owned or rental lighting equipment for all events across campus, or for Center presentations at other venues
- Participate in and direct crew in set up, testing, operation and strike of lighting equipment including a variety of consoles, conventional and intelligent fixtures such as Vari*Lite VL1000's and VL3500's, various types of scrollers, and other ancillary lighting equipment.
- Maintain Strand Vision.Net, ETC Unison, Mosaic, Paradigm Architectural Lighting Controls and other architectural lighting controllers Center wide.
- Fabricate and troubleshoot XLR, multi-pin, Edison, stagepin, cam-lok and various other connector types and cables.
- Regulate lighting as Master Electrician or Lighting Designer for all events in cooperation with ATTPAC staff, client, or company.
- Maintain and safeguard the lighting equipment of the Center, as well as other technical assets, through the development and implementation of bi-annual preventative maintenance and inventories. Perform or arrange for maintenance and repair of equipment as needs arise.
- Design and coordinate with all stakeholders any upgrades and expansion of any lighting systems in Center Venues as needed.
- Supervise facility changeovers as required.
- Manage lighting operation budgets for the Center , submitting all purchasing requests and invoices to accounting on a timely basis and tracking expenditures
- Develop and participate in training for Operations Staff in lighting systems.
- Management of Technical Coordinators and Union House Crew Heads, using independent judgement to hire, promote, assign, reward and discipline employees or recommend such action on a routine basis in accordance with Union CBA and Center polices
- Daily supervision of Technical Coordinators and Union House Crew Heads in establishing maintenance goals and projects, time management, show advancement and preparation, run crew responsibilities and execution, etc.
- Advise TD, ATD, and Union Head Carpenter for all Center needs including scheduling and labor, equipment, tools and expendables
- Act as a House Technician on duty as required, supporting the use of the venues by visiting companies, rental clients, third party vendors and crew. Assist all parties in interfacing with buildings and facility equipment in accordance with their contract, ATTPAC policies and procedures and standard safety guidelines.
- Routine and administrative responsibilities include: reporting to work as scheduled and reporting hours per event, attending production meetings, supervision of facility changeovers, completion of required reports and other documentation, reporting any unsafe working conditions or practices to management, and attending continuing education as recommended.

- Perform other duties in varied areas as assigned.

Portions of the AT&T Performing Arts Center utilize organized labor. A thorough understanding of jurisdiction and collective bargaining agreements is required to perform job duties.

Qualifications:

3-5 years progressive lighting experience with large scale lighting systems, operations, and maintenance. Bachelor's Degree in Performing Arts, Arts Management or equivalent experience. Vectorworks and Lightwright experience a plus. ETCP, and VL certification a plus.

- Experience in programming a variety of consoles, particularly ETC EOS Family of consoles.
- Knowledgeable in multiple types of theatrical lighting fixtures.
- Experience in maintenance, basic repair, and troubleshooting of both conventional and intelligent lighting equipment.
- Excellent understanding of all aspects of live entertainment.
- Competence to learn proprietary control systems and mechanics of unique equipment.
- Ability to function as a technical operator in a dynamic, high pressure show environment.
- Skill in providing exceptional customer service including assessing customer needs, meeting quality standards for service, and evaluation of customer satisfaction.
- Excellent communication skills between all areas of production, customers and the public.
- Ability to read, draw and interpret site diagrams, location maps, plots etc.
- Knowledge of and ability to tie in and troubleshoot single and three phase A/C power distribution including single phase 208 systems.
- Ability to operate personnel lifts.
- Capable of working at elevated heights, 90' and over. Able to lift over 50 pounds.
- Appropriate appearance and dress required at all times.
- Available to work frequent long and varied hours including weekends.
- Available to be contacted for technical assistance in case of emergencies as possible.

AT&T Performing Arts Center is an equal opportunity employer and is committed to the belief that each individual is entitled to equal employment opportunity.

For immediate consideration, send cover letter, resume and salary requirements.

By Email: careers@attpac.org
By Mail: Human Resources
AT&T Performing Arts Center
700 North Pearl Street, Suite N1800
Dallas, TX 75201

ABOUT THE AT&T PERFORMING ARTS CENTER

The AT&T Performing Arts Center is a nonprofit foundation that operates and programs a 10-acre campus comprised of three premier performance venues and a park in downtown Dallas. Audiences enjoy the best and most recent from Broadway and off-Broadway; the finest dance companies from across the globe co-presented with TITAS Presents; and top concerts, performers and cutting-edge speakers. Thousands of students explore and more deeply experience the arts through the Center's education program, Open Stages. The Center also offers free programming for audiences from every part of the community.

The Center's mission is to provide a public gathering place that strengthens community and fosters creativity through the presentation of performing arts and arts education programs. **The Center's culture** is to focus on the values that guide its people's actions. The Center's Core Values are to passionately pursue our mission by being:

Achievement Focused - Committed to the advancement and cultivation of the Performing Arts in Dallas

Community Minded – Actively fostering and participating in meaningful community interactions

Customer Service Driven – Dedicated to the service of internal and external constituents so that all want to return

Flexible – Willing to change to achieve results

The Center's five resident companies are among the city's leading arts institutions: Anita N. Martinez Ballet Folklorico, Dallas Black Dance Theatre, The Dallas Opera, Dallas Theater Center and Texas Ballet Theater.

Designed by internationally acclaimed architects, the Center's campus includes the Margot and Bill Winspear Opera House, Dee and Charles Wyly Theatre, Annette Strauss Square, and Elaine D. and Charles A. Sammons Park are some of the finest performance venues in the world.